

## The Knowledge Bank at The Ohio State University

### Ohio State Engineer

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## The Constitution

### PREAMBLE:

WHEREAS, We find it desirable that there should be an engineering publication edited and published by the students of the College of Engineering of Ohio State University; we, the students of said College do hereby create the Ohio State Engineer Advisory Board to assume supervision of such publication. With this end in view we seek to collect and publish such material as will be of interest to the engineering students and alumni.

### ARTICLE I.—NAME:

SECTION 1. The name of the publication shall be "The Ohio State Engineer."

### ARTICLE II.—MEMBERSHIP OF THE ADVISORY BOARD:

The advisory board shall be composed of two faculty members, one student member from each of the seven student organizations of the College of Engineering, the Managing Editor and Business Manager of "The Ohio State Engineer."

### ARTICLE III.—ELECTION OF MEMBERS:

SEC. 1. The seven student organizations namely:

The Student Branch of American Institute of Mechanical Engineers.

The Student Branch of American Institute of Mining Engineers.

The Student Branch of American Institute of Electrical Engineers.

The Student Branch of American Ceramic Society.

The Chemical Association.

The Civil Engineering Club.

and the Architectural Club shall each elect a representative to the advisory board at the last regular meeting of said organization in the first semester. The members elected shall take office the first regular meeting of the second semester; and in the presence of the retiring board. A student member shall hold office for one (1) year or until his successor is elected.

SEC. 2. The faculty members shall be elected by the advisory board at the last regular meeting in the first semester. They shall hold office for two years or until their successors have been elected. They shall take office at the same time and in the same manner as the student members.

SEC. 3. In case of the resignation of a faculty member the president of the advisory board shall call a special meeting and a successor shall be elected by the student members of the board.

### ARTICLE IV.—OFFICERS AND THEIR DUTIES.

SECTION 1. One of the student members of the

advisory board shall be elected President of the board for one year at the first meeting of the board in the second semester. He shall take office at this meeting. The duties of the President shall be those usually pertaining to this office.

SEC. 2. In case the President is absent, or in case of a vacancy, said office shall be filled temporarily by the Advisory Editor, Secretary, or Treasurer in the order named; until a successor has been elected.

SEC. 3. One of the student members shall be elected Secretary of the Advisory Board. In addition to the usual duties of the office he shall take charge of all correspondence of the advisory board.

SEC. 4. In case the Secretary is absent, or in case of a vacancy in the office, the President shall appoint a student member temporarily or until a successor has been elected.

SEC. 5. One of the faculty members shall be elected Treasurer of the advisory board. He shall receive all money payable to "The Ohio State Engineer," and shall pay all bills signed by the Business Manager.

SEC. 6. One of the faculty members shall be elected Advisory Editor. It shall be the duty of the Advisory Editor to pass on all material before publication, and to advise the Managing Editor and the Editorial Staff.

### ARTICLE V.—MEETINGS AND DUTIES OF THE ADVISORY BOARD.

SECTION 1. The board shall meet not less than five (5) times each school year at intervals of not less than two (2) months, beginning the first week in October. The President shall call special meetings when he thinks desirable or at the request of the Business Manager, Managing Editor, or Treasurer.

SEC. 2. The advisory board shall directly control the financial policy of the paper. All contracts involving the expenditure of ten (\$10.00) dollars or more must be passed by the advisory board, and signed by the President. A copy of the signed contract must be filed with the Treasurer for reference.

SEC. 3. The advisory board shall elect a Managing Editor, College Editor, Alumni Editor, Exchange Editor, Business Manager, Circulation Manager and Advertising Manager in a manner hereinafter described.

### ARTICLE VI.—THE EDITORIAL STAFF.

SECTION 1. The chief of the editorial staff shall be the Managing Editor, under whom there shall

be a College Editor, Alumni Editor and Exchange Editor. The duties of the above shall be such as usually pertain to such positions.

SEC. 2. The aforementioned editorial staff shall be chosen by the advisory board at its last regular meeting in the first semester. The candidates elected shall serve one (1) year or until their successors are elected. The candidates to be eligible shall have served as a department editor or their assistant at least one (1) semester.

SEC. 3. The new staff shall assist in the publication of the first issue of the second semester and shall take complete control after the first issue.

SEC. 4. In case of a vacancy on the staff the advisory board shall fill such vacancy from the candidates eligible at the time the vacancy occurs. In case the vacancy occurs before the Easter vacation candidates eligible at the end of the first semester shall be considered still eligible. The period from the end of the first semester until the Easter vacation shall be considered as one semester in filling vacancies after the said vacation only.

SEC. 5. There shall be under the College Editor a Department Editor for each department of the College of Engineering. These shall be elected at the same time and in the same manner as the other members of the editorial staff. The Department Editors shall be selected if possible from the reporters and assistants who are trying out.

#### ARTICLE VII.—THE BUSINESS DEPARTMENT.

SECTION 1. The business department shall be in charge of a Business Manager assisted by a

Circulation Manager and an Advertising Manager.

SEC. 3. These positions shall be filled by the advisory board at the time of election of the editorial staff and shall serve for one (1) year or until their successors are elected.

SEC. 3. A candidate to be eligible shall have served as a department assistant for one (1) semester.

SEC. 4. Vacancies shall be filled as in Article VI,—Sec. 4.

SEC. 5. There shall be under the Advertising Manager a department assistant from each department of the College. They shall be elected by the Advisory Board at the same time and in the same manner as the other members of the business department from the various assistants and applicants. They shall serve for one (1) year or until their successors are elected.

SEC. 6. The Business Manager and staff shall take office at the same time and in the same manner as the editorial staff.

#### ARTICLE VIII.—AMENDMENTS.

SECTION 1. An amendment may be submitted by any member of the advisory board.

SEC. 2. An amendment to be adopted shall receive a majority vote from three-fourths ( $\frac{3}{4}$ ) of the organizations supporting this constitution.

SEC. 3. In case any organization fails to report to the Secretary of the advisory board the action on an amendment within thirty (30) days after the first meeting of said organization, the advisory board shall consider the vote of said organization as in favor of the amendment as proposed.